HOW TO RENEW A GREEN CARD

All applications to renew or replace a green card must be mailed to and filed with the U.S. Citizenship and Immigration Services (USCIS) located in Phoenix where all such applications are now processed. The mailing addresses for USCIS in Phoenix are listed on the back page. The USCIS will send you an appointment date to visit an ASC so that you can be fingerprinted. The Application Support Centers for New York City are listed on the back page. The appointment letter will give you the address of one of these centers. You may also use the USCIS website listed below to file your application and request an appointment. If you are ineligible for electronic filing, you must mail a completed I-90 Form Application to Replace Permanent Resident Card (green card) to the USCIS in Phoenix. This form can be obtained and printed from the website at www.uscis.gov or by calling the USCIS at 1-800-870-3676. You should mail the following:

1) A completed I-90 Form;

2) A check or money order for $365.00 for the filing fee and another check or money order for $85.00 for fingerprinting; Make them payable to U.S. Department of Homeland Security;

3) A copy of expiring green card (both sides) if available; and

4) Identification such as drivers license, passport, or a state issued identification card with a picture of you. (Mail only copies.)

On their appointment date, applicants who have changed their names from the names on their green cards must bring original documents or records such as a marriage certificate, court order, or divorce decree with them to the ASC. Translated documents and records must be certified. (Mail only copies.)

You can mail your completed I-90 through the United States Postal Service or through a private courier service.

Mail through U.S. Postal Service (USPS) for delivery to:
U.S. Citizenship and Immigration Services
P.O. Box 21262
Phoenix, AZ 85036
(Over)
Or mail through non-USPS for private courier delivery to:
In your appointment letter, you will be assigned a location for fingerprinting and an interview. If you live in New York City, you will be assigned to one of the following ASC:

**Bronx ASC**  
1827 Westchester Avenue  
Bronx, NY 10472

**Brooklyn ASC**  
1260-1278 60th Street  
Brooklyn, NY 11219

**Hicksville, NY ASC**  
87 Bethpage Road  
Hempstead, NY 11550

**Queens/Jamaica ASC**  
153-01 Jamaica Avenue, 1st Floor  
Jamaica, NY 11432

**Manhattan ASC**  
201 West Houston Street, Rm. 1023  
New York, NY 10014

**Woodside, NY ASC**  
63-05 Roosevelt Avenue  
Woodside, NY 11377

*The foregoing information is not a substitute for legal advice. Consult an immigration attorney or contact AALDEF at 212-966-5932 or 800-966-5946 if you are calling from outside of New York City.*  

*(November 2010)*